



Postgraduate ODL Orientation Programme

SUNWAY
UNIVERSITY



Sunway
**BUSINESS
SCHOOL**

JANUARY 2025

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Welcome Message



Professor
Lim Weng Marc
Dean, Sunway Business School

Welcome and thank you for your interest in Sunway Business School. As the largest school of Sunway University, the Sunway Business School envisions to be a premier applied business school in the ASEAN region (vision) by developing highly employable and socially responsible business professionals (mission). The School prides itself on educational excellence and scholarship, continuous development, social responsibility, and integrity (core values). Our future-ready business degrees are accredited and purposefully crafted by talented instructors who possess a wide range of academic qualifications and extensive industry experience in addition to a conscience of trending issues in the world today, including but not limited to the cycles and waves of internationalization, ESG standards, marketplace changes, new-age technologies, planetary health, and the UN SDGs. Our cutting-edge research is also discussed at international arenas such as the World Economic Forum, published in premier journals such as the Journal of Business Research, and shaping industry practices and public policies, locally and internationally.

We welcome you to explore our website and/or drop us a line or two to explore and engage in exciting opportunities that will lead to mutually win-win relationships and a brighter future for us and the world in the new normal.

Orientation Programme

Pre-Orientation

1 - 5 January 2025

Orientation

6 January 2025

Pre-Orientation

Please visit the University orientation [website](#) and go through the following (by 6 January 2025):

1 Let's Get You Started – IT Services

- Activate your student account to access your **iMail**, **eLearn**, **iZone** and **Microsoft Office 365**. (You may obtain your Student ID Number from your Offer Letter)
- Please note that the Student Account Activation can only be done 7 DAYS before semester commencement, i.e. from **6 January 2025 onwards**.



2 Let's Settle In

- **Campus Highlights**
 - > Campus Life at a Glance
 - > Campus Tour
- **Campus Life**
 - > Spotlight on Student Life
 - > International Students
 - > Stay Healthy, Stay Safe



3 Install Microsoft Teams and Zoom

Install Microsoft Teams and Zoom applications on your laptop, PC or smartphone. Ensure that you have activated your student account before you join live sessions in Microsoft Teams platform. Some of the live sessions would be done in Teams and Zoom.



4 Download Power Apps

Download Power Apps to access **Student App - Whizzy**, for information at your fingertips. You may access the app once you have activated your student account. The guide is available [here](#).



Orientation Day 1

Pre-Orientation

1 - 5 January 2025

Orientation

6 January 2025

Instructions:

1. Please ensure that your student account has been activated by **6 January 2025**.

Monday | 6 January 2025

Time	Activity	Platform
6:30pm	<p>Orientation Webinar <i>by Education Counsellors</i></p> <p>Join in the Orientation webinar presented by your Education Counsellors via Zoom. Orientation webinar (60 minutes): If you are new to Sunway Online, this is a great chance for you to get introduced to the online learning process, the key features and structure of online learning at Sunway Online, and the role of the Education Counsellors in your learning journey. This workshop will walk you through the learning environment, eLearn, so that you can be aware of key features and how to locate important sections of the platform.</p> <ul style="list-style-type: none">• Welcome Speech & Programme Leader Briefing• Support Staff• Online Study Model• Degree Path• Getting Started• eLearn Preview• ED Preview• Fees• Managing Online Study• Library• Services & Support <p>Q & A <i>by Education Counsellors</i></p>	<p>Zoom Link</p> <p><i>Registration required</i></p> <p>After registering, you will receive a confirmation email containing information about joining the meeting</p>
7.30pm	<p>Information Skills Workshop <i>Ms Goh Wei Haan</i> <i>Head - Reference and Research & Academic Services</i></p> <p>Welcome to our Postgraduate Video catered just for you!</p>	

Orientation Checklist

PRE-ORIENTATION

- 1. Check for Welcome email from the University in your iMail**
iMail is your formal university email correspondence
- 2. Browse the Orientation website:**
[Orientation | Sunway University](#)
- 3. Check your orientation schedule**
- 4. Activate your student account**
Student Account Activation can only be done 7 DAYS before the semester commences
- 5. Clear your payments**
– tuition fees and other related semester fees
- 6. Test Your Technology**
Ensure your computer, webcam, microphone and internet connection are functioning properly

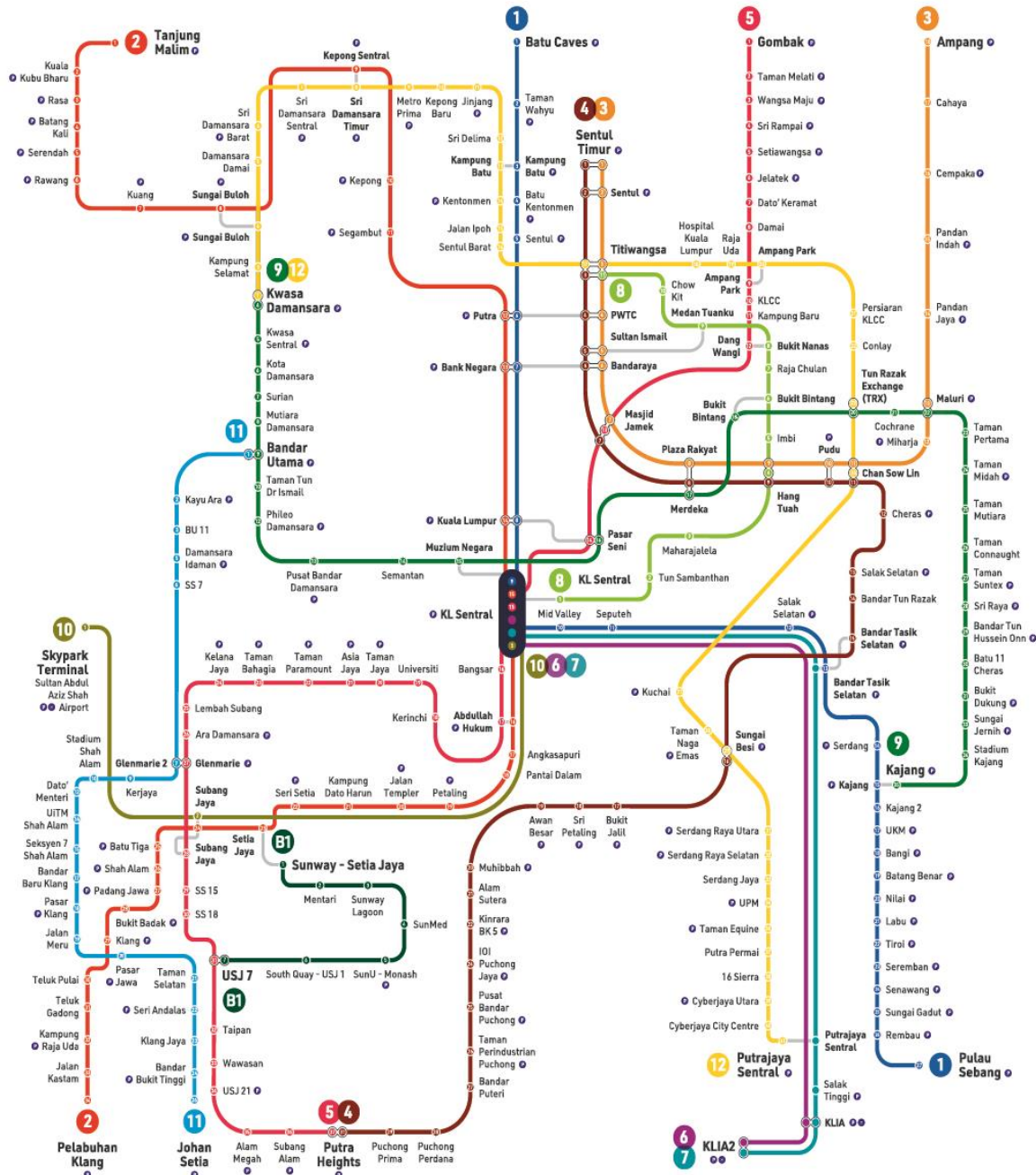
ORIENTATION DAY

- 7. Attend Orientation Webinar**
Refer to your [orientation schedule](#) for details
- 8. Attend Information Skills Workshop**
Refer to your [orientation schedule](#) for details

POST-ORIENTATION

- 9. Familiarise Yourself with Online Learning Platforms**
Learn to navigate the university's learning management system and any other platforms used for coursework
- 10. Create a Study Plan**
Develop a schedule that includes dedicated study times and breaks to manage your coursework effectively
- 11. Access Library Resources Online**
Learn how to use the university's digital library and online resources for research and study

Klang Valley Integrated Transit Map



1 KTM Larian Batu Caves - Putrajaya
2 KTM Batu Caves - Putrajaya Line
3 KTM Klang Tanjung Malim - Pelabuhan Klang
4 KTM Klang Tanjung Malim - Pelabuhan Klang Line
5 LRT Larian Ampong
6 LRT Ampong Line
7 LRT Larian Kelana Jaya
8 LRT Kelana Jaya Line
9 LRT Larian KUALA ENGGAS
10 LRT KUALA ENGGAS
11 ERL Larian KUALA TRONOH
12 ERL KUALA TRONOH
13 ERL Larian KUALA SEREMBAN
14 ERL KUALA SEREMBAN
15 ERL Larian KUALA BANGSA
16 ERL KUALA BANGSA Line
17 ERL Larian KUALA TRONOH
18 ERL KUALA TRONOH Line
19 ERL Larian KUALA SEREMBAN
20 ERL KUALA SEREMBAN Line
21 ERL Larian KUALA BANGSA
22 ERL KUALA BANGSA Line
23 MRT Larian Kajang
24 MRT Kajang Line
25 MRT Larian KL Sentral - Skopark Terminal
26 MRT KL Sentral - Terminal Skopark Line
27 MRT Larian Putrajaya
28 MRT Putrajaya Line
29 MRT Larian Shah Alam (Akan Datang)
30 MRT Shah Alam Line (Coming Soon)
31 BRT Sunway Line
32 BRT Sunway Line
33 Tempang Larian Kenderaan
34 Park and Ride
35 Terminal Lapangan Terbang
36 Airport

Stesen Sambungan / Connecting Station | Stesen Pertukaran / Interchange Station | Stesen / Station | Stesen Terminal / Terminal Station

Informasi Peta | Map Information







Waktu Operasi Perkhidmatan / Service Operating Hours
 Isnin - Sabtu / Monday - Saturday: 6:00 pagi / am - 12:30 tengah malam / am | Ahad dan Cuti Umum / Sunday and Public Holidays: 6:00 pagi / am - 11:30 malam / pm
 *Waktu operasi perkhidmatan adalah tertakluk kepada keadaan dan keperluan semasa / Service operating hours are subject to current situation and needs.

03 7885 2585 | myrapid.com.my | suggest@rapidkl.com.my | MyRapidKL | AskRapidKL

For more details, visit: <https://myrapid.com.my/bus-train/rapid-kl/rapid-kl-integrated-transit-map/>

All information is correct at the time of printing (as of 23 December 2024). This schedule may be subject to change.

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