



Undergraduate Orientation Programme



School of
**ENGINEERING &
TECHNOLOGY**

SEPTEMBER 2024

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Welcome Message



Professor Ir
Denny Ng Kok Sum
Dean, School of Engineering and
Technology

Welcome to the Student Cohort 2024!

I am delighted to extend my heartfelt welcome to our new students as you start a new journey at the School of Engineering and Technology (SET), Sunway University. I wish to congratulate each of you first, for choosing to study at Sunway University. As stated in the school mission, to provide industry-focused, research-led programmes of proven international quality in subject disciplines central to regional economic prosperity, we will be working together to support your learning journey in SET.

You are joining a remarkable community in SET, staff, and students who are excited to help you develop the skills and experience needed to pursue your career goals. Do take advantage of all the resources available to you, both within the School and at Sunway University. Beyond coursework and research, I encourage you to pursue a well-rounded experience. Branch out and find a student organization that shares your interests or connects with peers with similar interests.

We commit to guide you exceed your academic objectives, to enjoy both the rich experience of social life at this University while achieving the academic excellent which need for your future career. We cannot not be more privileged to welcome you into this vibrant learning community. We were hoping you can make the best use of your time here and have an unforgettable experience that will positively shape your future.

I wish you every success at Sunway University and I am confident that you will find it an immensely rewarding experience. Welcome to SET again!

Orientation Programme

Pre-Orientation

5 – 11 Sept 2024

Orientation

12 – 13 Sept 2024

Pre-Orientation

Please visit the University orientation [website](#) and go through the following before the main orientation.

1 Let's Get You Started – IT Services

- Activate your student account to access your **iMail, eLearn, iZone and Microsoft Office 365**. (You may obtain your Student ID Number from your Offer Letter)
- Please note that the Student Account Activation can only be done 7 DAYS before semester commencement, i.e. from **9 September 2024 onwards**.



2 Let's Settle In

- **Campus Highlights**
 - > Campus Life at a Glance
 - > Campus Tour
- **Campus Life**
 - > Spotlight on Student Life
 - > International Students
 - > Stay Healthy, Stay Safe



3 Install Microsoft Teams and Zoom

Install Microsoft Teams and Zoom applications on your laptop, PC or smartphone. Ensure that you have activated your student account before you join live sessions in Microsoft Teams platform. Some of the live sessions would be done in Teams and Zoom.



4 Download Power Apps and Sunway MyCampus App

Download Power Apps to access **Student App - Whizzy**, for information at your fingertips. You may access the app once you have activated your student account. The guide is available [here](#). Additionally, **Sunway MyCampus App** your official campus navigator, is available on the Apple App Store or Google Playstore.



Orientation Programme

Pre-Orientation

5 – 11 Sept 2024

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PTPTN Loan *(Malaysian Students ONLY)*

This loan aims to assist you in managing your tuition fees and living expenses as you pursue your academic journey. For more information, you may refer [here](#).

International Student Welcome Week *(International Students ONLY)*

New to Malaysia and Sunway? We've got you covered. This week-long programme will introduce you to our unique Malaysian culture. By the time it's over, you'll feel right at home! Explore more [here](#) and [sign up](#) to join our sessions.



Orientation Day 1

Pre-Orientation

5 – 11 Sept 2024

Orientation

12 – 13 Sept 2024

Instructions:

1. Please ensure that your student account has been activated before **12 September 2024**.
2. Login to SET eLearn page at this link: <https://elearn.sunway.edu.my> for more information.

Thursday | 12 September 2024

Time	Activity	Venue
9:00am	Registration	JC 1, Level 1, Sun-U
9:30am	Orientation: Your First Step to Campus Life <i>Orientation Leaders</i>	
9:35am	SPOTLIGHT (by Student LIFE) SPOTLIGHT aims to provide you with information on the services and activities provided by Sunway Student LIFE. Join us to find out more!	
10:55am	Welcome Remarks by Provost, Sunway University <i>Prof. Abhimanyu Veerakumarasivam</i>	
11:10am	Welcome Remarks by Group Chief Executive Officer, Sunway Education <i>Prof. Dato' Elizabeth Lee</i>	
11:25am	SUSC 101 Find out more about Sunway University Student Council (SUSC), their roles, and the events and initiatives lined up just for you.	
12:15pm	Lunch Break (<i>Free and Easy</i>)	
2:00pm	Registration	JC 1, Level 1, Sun-U
2:15pm	Welcome by Dean of School <i>Prof. Ir Denny Ng Kok Sum</i>	

Orientation Day 1

Pre-Orientation

5 – 11 Sept 2024

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12 – 13 Sept 2024

Thursday | 12 September 2024

Time	Activity	Venue
2:30pm	WELCOME BY HEAD OF DEPARTMENT	
	Department of Computing and Information Systems <i>Dr Saad Aslam</i>	JC 1, Level 1, Sun-U
	Department of Engineering <i>Dr Richard Wong Teck Ken</i>	Lecture Theatre 6, Level 1, Sun-U
3:00pm	Laboratory Safety Briefing for Engineering Students <i>This is only applicable for BEEE, BCHE and BMEC students</i>	
3:00pm	YOUR EDUCATIONAL SUCCESS PLAN BY PROGRAMME LEADERS	
	BCS – Bachelor of Science (Honours) in Computer Science	JC 1, Level 1, Sun-U
	BSDA – Bachelor of Information Systems (Honours) (Data Analytics)	Lecture Theatre 5, Level 1, Sun-U
	BSE – Bachelor of Software Engineering (Hons)	Lecture Theatre 7, Level 1, Sun-U
	BCNS – BSc (Hons) Information Technology (Computer Networking and Security)	Lecture Theatre 8, Level 1, Sun-U
	BIT – Bachelor of Science (Honours) Information Technology	UC-3-3, Level 3, Sun-U
3:30pm	IEM Sunway Student Session for Engineering Students <i>This is only applicable for BEEE, BCHE and BMEC students</i>	Lecture Theatre 6, Level 1, Sun-U

Orientation Day 1

Pre-Orientation

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Thursday | 12 September 2024

Time	Activity	Venue
3.45pm	YOUR EDUCATIONAL SUCCESS PLAN BY PROGRAMME LEADERS	
	BMEC – Bachelor of Mechanical Engineering with Honours	UC-3-4, Level 3, Sun-U
	BEEE – Bachelor of Electronic and Electrical Engineering with Honours	Lecture Theatre 6, Level 1, Sun-U
	BCHE – Bachelor of Chemical Engineering with Honours	UC-3-6, Level 3, Sun-U
4:30pm	End of Day 1	

Orientation Day 2

Pre-Orientation

5 – 11 Sept 2024

Orientation

12 – 13 Sept 2024

Friday | 13 September 2024

Time	Activity	Venue
8:30am	Registration	JC 1, Level 1, Sun-U
9:00am	Administrative Procedure	
10:00am	Online Subject Enrolment Refer to Subject Enrolment Guide for reference.	
11:00am	Engagement Session with Student Clubs <i>Sunway Analytics Society (SAS), Sunway Tech Club (STC), Sunway Robotics Club and Sunway Cyber Security Club</i>	
12:00pm	School Engagement Lunch	Observation Deck & Study Deck & Rooftop Terrace, Graduate Centre
2:30pm	LeAD (Learning Advantage) Session (by Centre for English Language Studies (CELS)) LeAd will introduce Sunway University to you and help you to acclimatise to your student life on campus. This workshop aims to create awareness of the importance of learning in a social environment. Come and join us to find out more about effective learning and coping mechanisms at Sunway University.	UC-8-7, UC-8-8, Level 8, Sun-U
5:00pm	Freshman Fiesta Nurturing bonds and building lifelong friendships where every connection is a stepping stone to unforgettable memories. Register here to join the session.	Gallery, Level 1, Sun-U
7:30pm	End of Orientation	

Orientation Checklist

PRE-ORIENTATION

- 1. Check for Welcome email from the University in your iMail**
iMail is your formal university email correspondence
- 2. Browse the Orientation website:**
[Orientation | Sunway University](#)
- 3. Check your orientation schedule**
- 4. Activate your student account**
*Student Account Activation can only be done 7 DAYS before the semester commences.
Not required if you already have an existing Sunway iMail account.*
- 5. Submit incomplete registration documents (if any) to srga-op@sunway.edu.my**
- 6. Clear your payments**
tuition fees and other related semester fees
- 7. Register for [Library Tour](#)**
- 8. Download Power Apps to access [Student App - Whizzy](#) and [Sunway MyCampus App](#)** your official campus navigator from Apple App Store/Google Playstore.

UNIVERSITY ORIENTATION (DAY 1)

- 9. Attend physical University orientation**
Refer to your [orientation schedule](#) for details
- 10. Attend physical School orientation**
Refer to your [orientation schedule](#) for details.

SCHOOL ORIENTATION (DAY 2)

- 11. Attend physical School orientation**
Refer to your [orientation schedule](#) for details.
- 12. Online Subject Enrolment**
Complete your online subject enrolment before the semester starts. Liaise with your School Admin if you require further assistance.
- 13. Attend LeAd (Learning Advantage) Workshop**
Refer to your [orientation schedule](#) for details.
- 14. Collect your Student ID from School admin**
- 15. Attend Freshmen Fiesta**
Refer to your [orientation schedule](#) for details.
- 16. Register for [International Student Welcome Week](#)**
(International Students Only)

END OF ORIENTATION

Campus Activities Calendar

SEPT - OCT



18 - 21 September

International Student Welcome Week (ISWW)

Sir Jeffrey Cheah Hall
6.30pm - 8.30pm

18 - 20 September

Clubs & Societies Fiesta 2024

Uni Foyer & Boulevard
10.00am - 4.00pm



26 - 27 September

Mental Health & Suicide Prevention Campaign

Uni Foyer & Art Gallery
10.00am - 4.00pm



29 - 30 September

Asia Haptics Conference 2024

8.00am - 6.00pm



5 October

Sunway Alumni Homecoming

Sir Jeffrey Cheah Hall
5.00pm - 10.00pm



10 October

Friendship Month's : Viva La Friendship

Art Gallery
6.00pm - 8.00pm

Settling in at Sun-U: The Essential Guide

- **Student Identification Card**

You will **receive your** Student ID card with your photo, name and your student ID number **during School orientation**. This card shows you are part of Sunway University and helps you use different campus services. Remember, your ID card belongs to the university and cannot be passed to others. It is important to keep it safe and always have it with you while on campus. **If you happen to lose your student card, feel free to reach out to the Registry for guidance.**



- **Dress Code**

You are expected to dress neatly and modestly, taking cultural norms and sensitivity into consideration.

- **Smoke-free Campus**

You must not smoke and/or vape in any form, including the use of traditional cigarettes, electronic cigarettes, pipes, and other smoking devices, within the institution premises and all Student Residences managed by Sunway Education. Refer to the [Student Handbook](#) and the [Student Code of Conduct](#) for more information.



- **Commuting to Campus**

The **parking facilities** operate on a first-come, first-served basis. The campus basement parking is available at RM 5.00/day. Alternative parking at Sunway Pyramid and the Sunway BRT station is also available.



Student season parking is available at Sunway Pyramid and is priced at RM 80.00/month. You may apply via [Sunway Smart Parking](#) or the Sunway Super App. Feel free to contact the nearest carpark helpdesk at Sunway Pyramid for further information. Kompleks BRT Sunway parking is available at RM 7.00/day. All parking rates are subject to change.

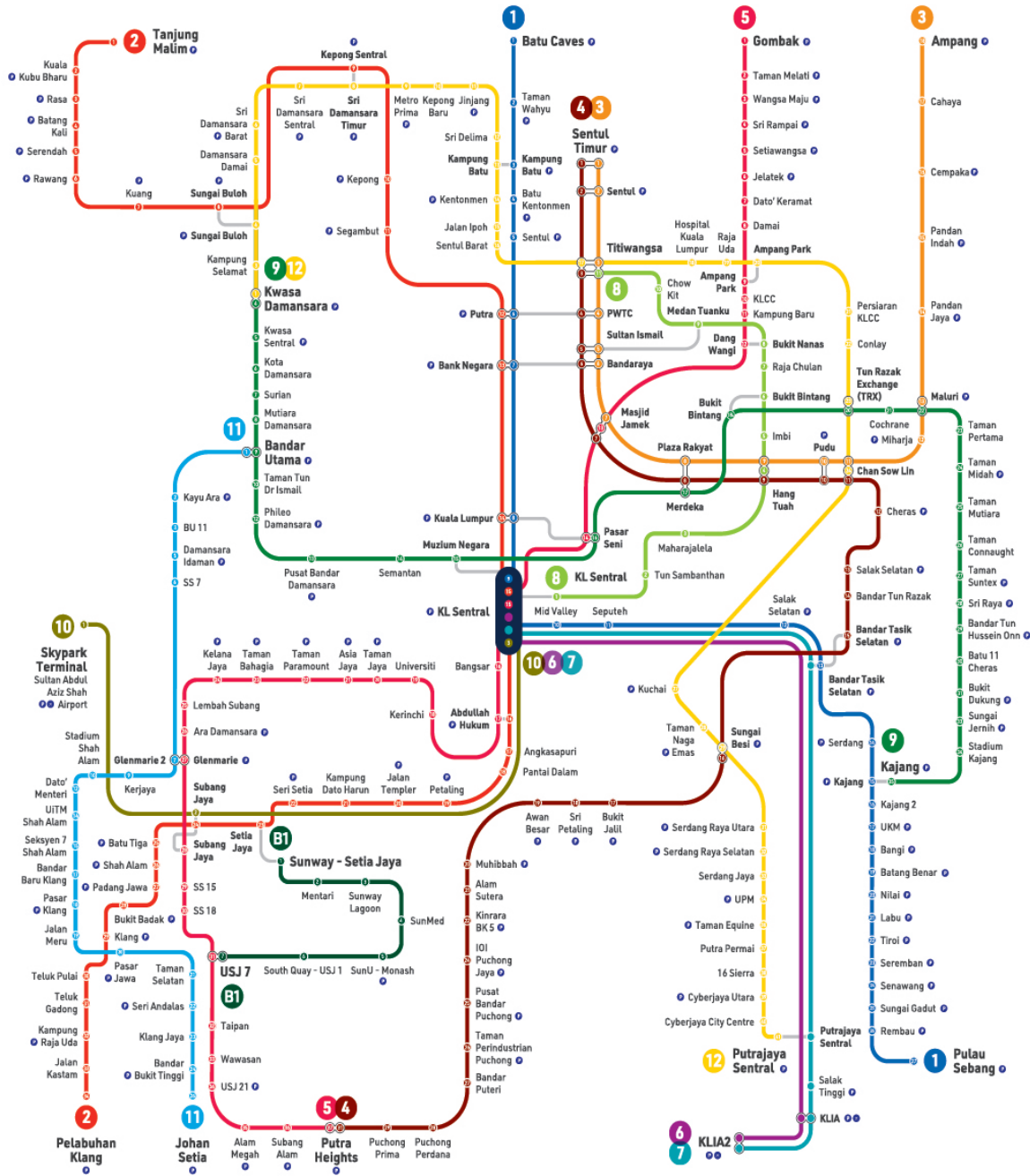
The **Free Shuttle Bus** operates within the city where the University is located and is available for all students, staff and visitors.



The university is also connected to the SunU-Monash BRT Station, which can be accessed via the **Bus Rapid Transit (BRT)-Sunway Line**.

Refer to the next page for the [Klang Valley Integrated Transit Map](#).

Klang Valley Integrated Transit Map



1 KTM Larian Batu Caves - Pulau Sebang
2 KTM Batu Caves - Pulau Sebang Line
3 KTM Larian Tanjung Malim - Pelabuhan Klang
4 KTM Tanjung Malim - Pelabuhan Klang Line
5 LRT Larian Ampang
6 LRT Ampang Line
7 LRT Larian Kelana Jaya
8 LRT Kelana Jaya Line
9 SRT Larian KLIA Ekspres
10 ERL Larian KLIA Transit
11 MRT Larian Kajang
12 MRT Kajang Line
13 MRT Larian KL Sentral - Skypark Terminal
14 KTM KL Sentral - Terminal Skypark Line
15 LRT Larian Shah Alam (Alam Datang)
16 LRT Shah Alam Line (Scoring 5000)
17 MRT Larian Putrajaya
18 MRT Putrajaya Line
19 BRT Sunway Line
20 BRT Sunway Line
21 Terminal Lapangan Terbang
22 Terminal Lapangan Terbang Airport

Informasi Peta | Map Information



Muat Turun Peta
Download Map



Waktu Operasi Perkhidmatan/Service Operating Hours
 Isnin - Sabtu/ Monday - Saturday: 6:00 pagi/ am - 12:30 tengah malam/ am
 Ahad dan Cuti Umum/ Sunday and Public Holidays: 6:00 pagi/ am - 11:30 malam/ pm
 *Waktu operasi perkhidmatan adalah tertakluk kepada keadaan dan keperluan semasa/ Service operating hours are subject to current situation and needs.
 03 7885 2585 myrapid.com.my suggest@rapidkl.com.my MyRapidKL AskRapidKL

For more details, visit: <https://myrapid.com.my/bus-train/rapid-kl/rapid-kl-integrated-transit-map/>

All information is correct at the time of printing (as of 30 August 2024). This schedule may be subject to change.

THE CAMPUS

All information is correct at the time of printing (as of 30 August 2024). This schedule may be subject to change.



Connectivity & Transportation



On-Campus Accommodation



PARKING OPTIONS*

Incorporate walking into your daily routine to give your mood and health a boost!

SEASON PARKING AT SUNWAY PYRAMID

10 mins walk to campus (via Canopy Walk)

RM80 per month
(excluding weekends and public holidays)

HOW TO APPLY?

- Prepare these information/documents to create your account
i.) Student ID number
ii.) Course Name
iii.) Scanned copy of Student ID card
- Create your Sunway Parking account
<https://seasonpass.sunwayparking.com/dashboard>

*Prices stated are subject to change

SUNWAY UNIVERSITY BASEMENT PARKING

First 2 hours : RM2.00
Subsequent hour : RM1.00
Maximum charge per entry : RM5.00
Ticketless & cashless - Payment via:
Touch & Go / Sunway Super App

BRT COMPLEX (PARK & RIDE)

Opposite Monash University
10 mins walk to campus (via Canopy Walk)
First 3 hours : RM3.00
Subsequent hour : RM1.00
Maximum charge per entry : RM7.00

PUBLIC TRANSPORTATION

SUNWAY CAMPUS NEAREST STATIONS

BRT
• SunU-Monash

LRT
Alight at **USJ7** station, switch to BRT. Connects to:
• Puchong
• Bandar Utama
• Kelana Jaya
• Pasar Seni and more

SMART SELANGOR BUS
Alight at **Sunway Medical Centre** or **Sunway Pyramid** and walk to campus via Canopy Walk.
Connects to:
• Subang Jaya
• Puchong and more

myrapid CONCESSION CARD FOR STUDENTS
Fare discount of 50% for every journey on RapidKL Bus, BRT, LRT, Monorail, MRT services

DOCUMENTS NEEDED

- Passport photo
- Original MyKad/Passport
- Original student card
- Original student confirmation letter

Getting your confirmation letter:
i) Sunway College: Programme Office
ii) Sunway University: iZone





For more details, visit <https://myrapid.com.my/>

SHUTTLE BUS STOP

- Sunway Resort Hotel
- Sunway Metro (Bus Stop)
- Sunway Lagoon BRT Station
- Sunway GEO Avenue
- Monash University
- A'Marine / Nautica
- LaCosta
- Sunway House Waterfront Residence
- Sun-U Monash BRT Station
- Sun-U Residence
- Sunway Medical Centre (Bus Stop)
- Sunway Lagoon Club (Bus Stop)

FREE SHUTTLE BUS SERVICE AROUND BANDAR SUNWAY

**Follow Us on
Social Media:**

-  facebook.com/SunwayUniversity
-  [@SunwayU](https://twitter.com/SunwayU)
-  [@SunwayUniversity](https://www.instagram.com/SunwayUniversity)
-  [@SunwayUniversityOfficial](https://www.youtube.com/SunwayUniversityOfficial)
-  [linkedin.com/school/sunway.university](https://www.linkedin.com/school/sunway.university)

