



Undergraduate Orientation Programme

SUNWAY
UNIVERSITY



School of
ARTS

FEBRUARY 2025

Table of Contents

Welcome Message	01
Orientation Programme	02 - 06
<ul style="list-style-type: none">• Pre-Orientation• PTPTN Loan• International Student Welcome Week• Orientation Programme	
Orientation Checklist	07
Campus Activities Calendar	08
Settling in at Sun-U: The Essential Guide	09
<ul style="list-style-type: none">• Student Identification Card• Dress Code• Smoke-free Campus• Commuting to Campus	
Klang Valley Integrated Transit Map	10
Sunway Campus: Sunway City	11



Welcome Message



Professor
Dr Mayco Axel Santaella
Dean, School of Arts

Welcome to the School of Arts at Sunway University, where we believe that the creative arts are an integral aspect of the human condition, and that their creation and study enhance quality of life and add to the cumulative value of human history.

Students at Sunway University delve into the world of media and creative arts, with a variety of disciplines including architecture, communication, design, digital film production, music and performing arts. As a student, you will be expected to explore your individual creativity to establish a frame of mind that will increase your chances of employability. Our aim is to develop a new generation of professionals in the creative arts, who merge core attributes of the arts, sciences, humanities, media and technology.

The cultural and creative industries account for 4.5% of the world's GDP and more than 29 million jobs. Of these worldwide totals, the Asia-Pacific region accounts for 33% of the revenue (USD 743 billion) and 43% of the jobs (12.7 million). Launch your path into one of these exciting fields by exploring and developing your artistic talents in the School of Arts at Sunway University.

Orientation Programme

Pre-Orientation

30 Jan. – 5 Feb. 2025

Orientation

6 – 7 February 2025

Pre-Orientation

Please visit the University orientation [website](#) and go through the following (by 6 February 2025):

1 Let's Get You Started – IT Services

- Activate your student account to access your **iMail**, **eLearn**, **iZone** and **Microsoft Office 365**. (You may obtain your Student ID Number from your Offer Letter)
- Please note that the Student Account Activation can only be done 7 DAYS before semester commencement, i.e. from **3 February 2024 onwards**.



2 Let's Settle In

- **Campus Highlights**
 - > Campus Life at a Glance
 - > Campus Tour
- **Campus Life**
 - > Spotlight on Student Life
 - > International Students
 - > Stay Healthy, Stay Safe



3 Install Microsoft Teams and Zoom

Install Microsoft Teams and Zoom applications on your laptop, PC or smartphone. Ensure that you have activated your student account before you join live sessions in Microsoft Teams platform. Some of the live sessions would be done in Teams and Zoom.



4 Download Power Apps and Sunway MyCampus App

Download Power Apps to access **Student App - Whizzy**, for information at your fingertips. You may access the app once you have activated your student account. The guide is available [here](#). Additionally, **Sunway MyCampus App**, your official campus navigator, is available on the Apple App Store or Google Playstore.



Orientation Programme

Pre-Orientation

30 Jan. – 5 Feb. 2025

Orientation

6 – 7 February 2025

PTPTN Loan *(Malaysian Students ONLY)*

This loan aims to assist you in managing your tuition fees and living expenses as you pursue your academic journey. For more information, you may refer [here](#).

International Student Welcome Week

(International Students ONLY)

Join our week-long programme designed just for you! Explore our country, culture, and language in an immersive experience. The International Student Welcome Week will be held on **4 – 8 February 2025**.

For more information, check us out [here](#).

Freshman Fiesta

On **13 February 2025**, get to know your campus surroundings with fun-filled activities, refreshments and a chance for you to mix & mingle with one another.

Register [here](#) or scan the QR code to register.



Orientation Day 1

Pre-Orientation

30 Jan. – 5 Feb. 2025

Orientation

6 – 7 February 2025

Instructions:

1. Please ensure that your student account has been activated before **7 February 2025**.
2. Login to SOA eLearn page at this link: <https://elearn.sunway.edu.my> for more information.

Thursday | 6 February 2025

Time	Activity	Venue
9:00am	Registration	Jeffrey Cheah Hall, Level 4, North Building, Sunway College
9:30am	Orientation: Your First Step to Campus Life <i>Orientation Leaders</i>	
9:35am	SPOTLIGHT (by Student LIFE) SPOTLIGHT aims to provide you with information on the services and activities provided by Sunway Student LIFE. Join us to find out more!	
10:45am	Welcome Remarks by President, Sunway University <i>Professor Sibrandes Poppema</i>	
11:00am	Welcome Remarks by Group Chief Executive Officer, Sunway Education Group <i>Prof. Dato' Elizabeth Lee</i>	
11:15am	SUSC 101 Find out more about Sunway University Student Council (SUSC), their roles, and the events and initiatives lined up just for you.	
12:00pm	Lunch Break (<i>Free and Easy</i>)	
1:30pm	Registration <i>All Programmes</i>	Exam Hall Level 10, Sun-U
2:30pm	Welcome by Dean of School <i>Professor Mayco Axel Santaella</i>	
3:00pm	Administrative Procedure	
3:30pm	Q&A Session with Students	
3:45pm	Online Subject Enrolment <i>6 February 2025 (3:45pm) to 7 February 2025 (4:00pm)</i> Refer to Subject Enrolment Guide for reference.	

Orientation Day 2

Pre-Orientation

30 Jan. – 5 Feb. 2025

Orientation

6 – 7 February 2025

Friday | 7 February 2025

Time	Activity	Venue
9:00am	WELCOME BY HEAD OF DEPARTMENT	
	Department of Art, Design & Media (DADM) <i>Assoc. Prof. Dr Goh Yi Sheng</i>	UW-8-4 & UW-8-5 Level 8, Sun-U
	Department of Architecture (DOA) <i>Assoc. Prof. Dr Goh Yi Sheng</i>	UW-8-3 Level 8, Sun-U
	Department of Communication (DOC) <i>Assoc. Prof. Dr Pauline Leong Pooi Yin</i>	UW-8-1, UW-8-2 Level 8, Sun-U
9:45am	YOUR EDUCATIONAL SUCCESS PLAN BY PROGRAMME LEADERS	
	Department of Art, Design & Media (DADM)	
	DIPLOMA Diploma in Graphic and Multimedia Design <i>Mr Kevin Chan Leong Kit</i>	UW-8-4 Level 8, Sun-U
	DEGREE BA (Hons) Design Communication <i>Mr Mohd Firdaus Mohd Anuar</i>	UW-8-5 Level 8, Sun-U
	POSTGRADUATE Master of Arts in Visual Communication and Media Studies <i>Dr Rama Chandra Venkatasawmy</i>	Collaboratory Level 9, Sun-U
	Department of Architecture (DOA)	
	DIPLOMA Diploma in Interior Design <i>Mr Ariff Fahdlan Amin</i>	Design Studio 1 Level 8, Sun-U
	DEGREE BA (Hons) in Interior Architecture <i>Ms Jeryn Lee Jie Iyin</i>	UW-8-3 Level 8, Sun-U

Orientation Day 2

Pre-Orientation

30 Jan. – 5 Feb. 2025

Orientation

6 – 7 February 2025

Day 2 | 7 February 2025

Time	Activity	Venue
Department of Communication (DOC)		
	DEGREE BA (Hons) in Communication <i>Mr Muhammad Shawal Abdul Rashid</i> BA (Hons) in Advertising and Branding <i>Mr Muhammad Afiq Sukiman</i>	UW-8-1, UW-8-2 Level 8, Sun-U
10:45am	SOA Facilities Tour	Level 9, Sun-U
2:30pm	LeAD (Learning Advantage) Session <i>by Centre for English Language Studies (CELS)</i> LeAd will introduce Sunway University to you and help you to acclimatise to your student life on campus. This workshop aims to create awareness of the importance of learning in a social environment. Come and join us to find out more about effective learning and coping mechanisms at Sunway University.	UC-8-7 – UC-8-14 Level 8, Sun-U
4:30pm	End of Day 2	



Orientation Checklist

PRE-ORIENTATION

- 1. Check for Welcome email from the University in your iMail**
iMail is your formal university email correspondence
- 2. Browse the Orientation website:**
[Orientation | Sunway University](#)
- 3. Check your orientation schedule**
- 4. Activate your student account**
*Student Account Activation can only be done 7 DAYS before the semester commences.
Not required if you already have an existing Sunway iMail account.*
- 5. Submit incomplete registration documents (if any) to srga-op@sunway.edu.my**
- 6. Clear your payments**
– tuition fees and other related semester fees
- 7. Register for [Library Tour](#)**
- 8. Download [Whizzy App](#) and [Sunway MyCampus App](#) from Apple App Store or Google Playstore**
- 9. Register for [International Student Welcome Week](#) (International Students Only)**

UNIVERSITY/ SCHOOL ORIENTATION (DAY 1)

- 10. Attend physical University/School orientation**
Refer to your [orientation schedule](#) for details
- 11. Collect your Student ID from School admin**
- 12. Online Subject Enrolment**
Complete your online subject enrolment before the semester starts. Liaise with your School Admin if you require further assistance.

SCHOOL ORIENTATION (DAY 2)

- 13. Attend physical School orientation**
Refer to your [orientation schedule](#) for details.
- 14. Attend LeAd (Learning Advantage) Workshop**
Refer to your [orientation schedule](#) for details.

FRESHMAN FIESTA

- 15. Attend the Welcome Party on 13 February 2025 at 6.00 p.m. in The Zone, SET Building**
Get to know your campus surroundings with fun-filled activities, refreshments and a chance for you to mix & mingle with one another.

Campus Activities Calendar

JANUARY - MARCH 2025

14-15
JANUARY

ASEAN WORKSHOP FOR SUSTAINABLE DEVELOPMENT 2025

JC1, Sunway University



18-19
JANUARY

SUNWAY ROOKIEVERSTY (DODGEBALL TOURNAMENT)

The Zone, SET Building



4-8
FEBRUARY

INTERNATIONAL STUDENT WELCOME WEEK

Around Campus



13
FEBRUARY

FRESHMAN FIESTA

The Zone, SET Building



8, 9, 15, 16, 22, 23 FEB 1-2 MAR

MAKING A SCENE: BITE-SIZED PRACTICAL EXPLORATIONS IN THEATREMAKING

Rooftop Theatre, Sunway College



13
FEBRUARY

C&S RECRUITMENT WEEK

JC Hall, Sunway Campus



15
FEBRUARY

PALS TO PAIRS: MINGLE, MIX & MATCH

Rooftop Terrace, Sunway Campus



18-21
FEBRUARY

SUNWAY UNIVERSITY CONVOCATION CEREMONY

Amphitheatre @ Sunway Lagoon



22
FEBRUARY

SUNWAY BADMINTON TOURNAMENT

The Zone/ JC Hall



20
MARCH

C&S WORKSHOP

JC2, Sunway University



Settling in at Sun-U: The Essential Guide

- **Student Identification Card**

You will **receive your** Student ID card with your photo, name and your student ID number **during School orientation**. This card shows you are part of Sunway University and helps you use different campus services. Remember, your ID card belongs to the university and cannot be passed to others. It is important to keep it safe and always have it with you while on campus. **If you happen to lose your student card, feel free to reach out to the Registry for guidance.**



- **Dress Code**

You are expected to dress neatly and modestly, taking cultural norms and sensitivity into consideration.

- **Smoke-free Campus**

You must not smoke and/or vape in any form, including the use of traditional cigarettes, electronic cigarettes, pipes, and other smoking devices, within the institution premises and all Student Residences managed by Sunway Education. Refer to the [Student Handbook](#) and the [Student Code of Conduct](#) for more information.



- **Commuting to Campus**

The **parking facilities** operate on a first-come, first-served basis. The campus basement parking is available at RM 5.00/day. Alternative parking at Sunway Pyramid and the Sunway BRT station is also available.



Student season parking is available at Sunway Pyramid and is priced at RM 80.00/month. You may apply via [Sunway Smart Parking](#) or the Sunway Super App. Feel free to contact the nearest carpark helpdesk at Sunway Pyramid for further information. Kompleks BRT Sunway parking is available at RM 7.00/day. All parking rates are subject to change.

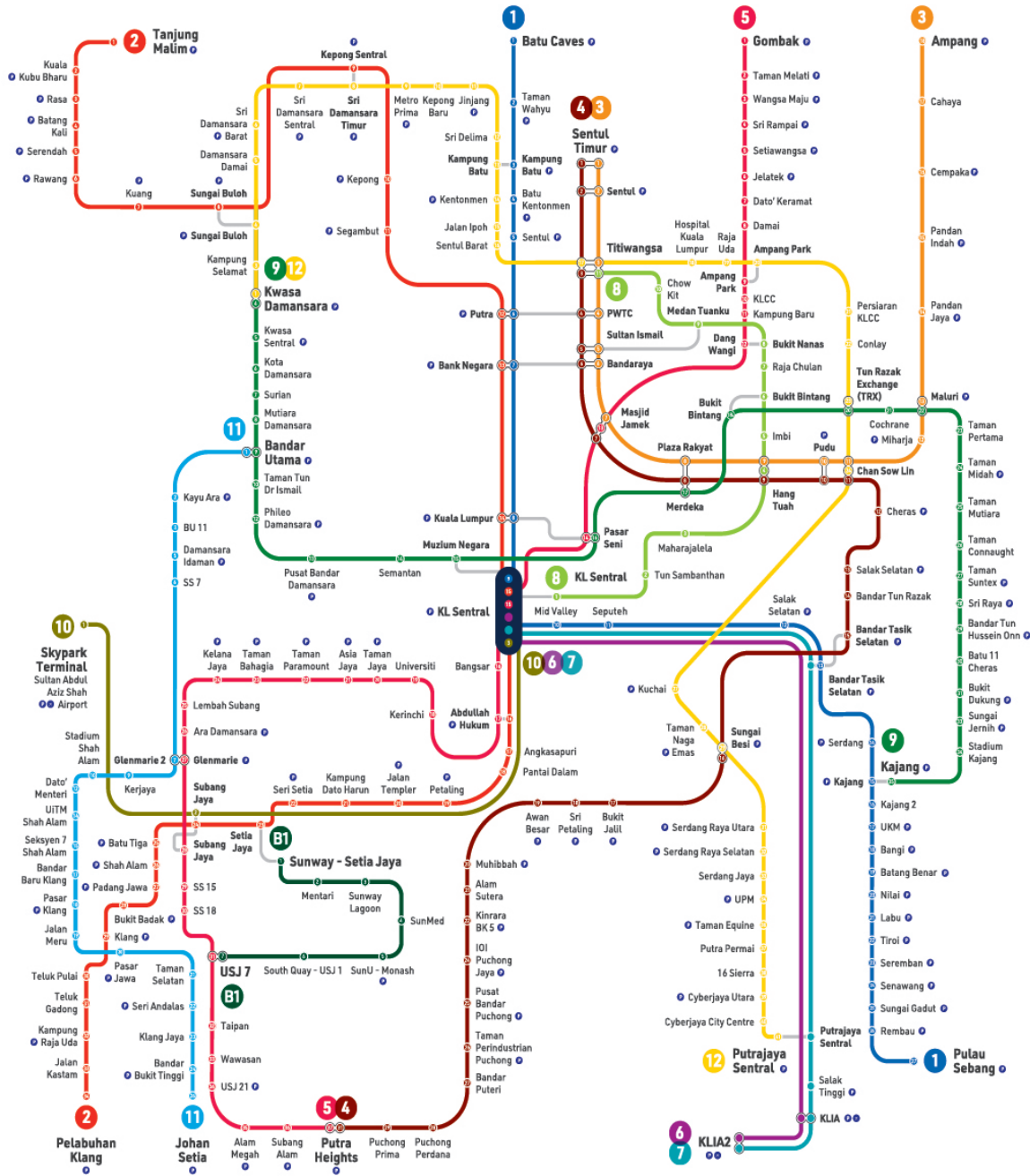
The **Free Shuttle Bus** operates within the city where the University is located and is available for all students, staff and visitors.



The university is also connected to the SunU-Monash BRT Station, which can be accessed via the **Bus Rapid Transit (BRT)-Sunway Line**.

Refer to the next page for the [Klang Valley Integrated Transit Map](#).

Klang Valley Integrated Transit Map



1 KTM Larian Batu Caves - Pulau Sebang
2 KTM Larian Tanjung Malim - Pelabuhan Klang
3 KTM Larian Tanjung Malim - Pelabuhan Klang
4 LRT Larian Ampang
5 LRT Larian Sri Petaling
6 LRT Larian Kelana Jaya
7 LRT Kelana Jaya Line
8 SRL Larian KLIA Ekspres
9 ERL Larian KLIA Transit
10 MRT Larian Kajang
11 LRT Larian Shah Alam (Alam Datang)
12 LRT Larian Seremban

61 BRT Sunway Line
62 BRT Sunway Line
63 Terminal Lapangan Terbang Airport

Stesen Sambungan Connecting Station | Stesen Pertukaran Interchange Station | Stesen Station | Stesen Terminal Terminal Station

Informasi Peta | Map Information



Muat Turun Peta
Download Map

rapidKL

Waktu Operasi Perkhidmatan/Service Operating Hours

Inis - Sabtu/ Monday - Saturday: 6:00 pagi/ am - 12:30 tengah malam/ am
 Ahad dan Cuti Umum/ Sunday and Public Holidays: 6:00 pagi/ am - 11:30 malam/ pm

*Waktu operasi perkhidmatan adalah tertakluk kepada keadaan dan keperluan semasa/
 Service operating hours are subject to current situation and needs.

03 7885 2585

myrapid.com.my

suggest@rapidkl.com.my





MyRapidKL

AskRapidKL

For more details, visit: <https://myrapid.com.my/bus-train/rapid-kl/rapid-kl-integrated-transit-map/>

All information is correct at the time of printing (as of 23 January 2025). This schedule may be subject to change.

**Follow Us on
Social Media:**

-  facebook.com/SunwayUniversity
-  [@SunwayU](https://twitter.com/SunwayU)
-  [@SunwayUniversity](https://www.instagram.com/SunwayUniversity)
-  [@SunwayUniversityOfficial](https://www.youtube.com/SunwayUniversityOfficial)
-  [linkedin.com/school/sunway.university](https://www.linkedin.com/school/sunway.university)

**SUNWAY
UNIVERSITY**



A CLASS ABOVE