



Undergraduate Orientation Programme

SUNWAY
UNIVERSITY 

School of
**ENGINEERING &
TECHNOLOGY**

APRIL 2024

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Welcome Message



Professor Ir
Denny Ng Kok Sum
Dean, School of Engineering and
Technology

Welcome to the Student Cohort 2024!

I am delighted to extend my heartfelt welcome to our new students as you start a new journey at the School of Engineering and Technology (SET), Sunway University. I wish to congratulate each of you first, for choosing to study at Sunway University. As stated in the school mission, to provide industry-focused, research-led programmes of proven international quality in subject disciplines central to regional economic prosperity, we will be working together to support your learning journey in SET.

You are joining a remarkable community in SET, staff, and students who are excited to help you develop the skills and experience needed to pursue your career goals. Do take advantage of all the resources available to you, both within the School and at Sunway University. Beyond coursework and research, I encourage you to pursue a well-rounded experience. Branch out and find a student organization that shares your interests or connects with peers with similar interests.

We commit to guide you exceed your academic objectives, to enjoy both the rich experience of social life at this University while achieving the academic excellent which need for your future career. We cannot not be more privileged to welcome you into this vibrant learning community. We were hoping you can make the best use of your time here and have an unforgettable experience that will positively shape your future.

I wish you every success at Sunway University and I am confident that you will find it an immensely rewarding experience. Welcome to SET again!

Orientation Programme

Pre-Orientation

12 – 17 April 2024

Orientation

18 – 20 January 2024

Pre-Orientation

Please visit the University orientation [website](#) and go through the following before the main orientation.

1 Let's Get You Started – IT Services

- Activate your student account to access your **iMail, eLearn, iZone and Microsoft Office 365**. (You may obtain your Student ID Number from your Offer Letter)
- Please note that the Student Account Activation can only be done 7 DAYS before semester commencement, i.e. from **15 April 2024 onwards**.



2 Let's Settle In

- **Campus Highlights**
 - > Campus Life at a Glance
 - > Campus Tour
- **Campus Life**
 - > Spotlight on Student Life
 - > International Students
 - > Stay Healthy, Stay Safe



3 Install Microsoft Teams and Zoom

Install Microsoft Teams and Zoom applications on your laptop, PC or smartphone. Ensure that you have activated your student account before you join live sessions in Microsoft Teams platform. Some of the live sessions would be done in Teams and Zoom.



4 Download Power Apps and Sunway MyCampus App

Download Power Apps to access **Student App - Whizzy**, for information at your fingertips. You may access the app once you have activated your student account. The guide is available [here](#). Additionally, **Sunway MyCampus App** your official campus navigator, is available on the Apple App Store or Google Playstore.



Orientation Programme

Pre-Orientation

12 – 17 April 2024

Orientation

18 – 20 April 2024

PTPTN Loan *(Malaysian Students ONLY)*

This loan aims to assist you in managing your tuition fees and living expenses as you pursue your academic journey. For more information, you may refer [here](#).

International Student Welcome Week *(International Students ONLY)*

New to Malaysia and Sunway? We've got you covered. This week-long programme will introduce you to our unique Malaysian culture. By the time it's over, you'll feel right at home! Check us out [here](#).

First 3 days of the programme will be held on 15-17 April 2024, and participating students will be notified on the remaining programme schedule during the programme.



Orientation Day 1

Pre-Orientation

12 – 17 April 2024

Orientation

18 – 20 April 2024

Instructions:

1. Please ensure that your student account has been activated before **18 April 2024**.
2. Login to SET eLearn page at this link: <https://elearn.sunway.edu.my> for more information.

Day | 18 April 2024

Time	Activity	Venue
9:30am	Registration	Auditorium 7, Level 2, South East, Sunway College
10:00am	Welcome by Dean of School <i>Prof. Ir Denny Ng Kok Sum</i>	
10:15am	WELCOME BY HEAD OF DEPARTMENT	
	Department of Computing and Information Systems <i>Dr Saad Aslam</i>	Auditorium 7, Level 2, South East, Sunway College
	Department of Engineering <i>Dr Richard Wong Teck Ken</i>	UC-3-4, Level 3, Sun-U
10.45am	YOUR EDUCATIONAL SUCCESS PLAN BY PROGRAMME LEADERS	
	BCS – BSc (Hons) in Computer Science	Auditorium 7, Level 2, South East, Sunway College
	BSDA – Bachelor of Information Systems (Hons) (Data Analytics)	Lecture Theatre 4, Level G, Sun-U
	BCNS – BSc (Hons) Information Technology (Computer Networking and Security)	Lecture Theatre 2, Level G, Sun-U
	BSE – Bachelor of Software Engineering (Hons)	Lecture Theatre 1, Level G, Sun-U

Orientation Day 1

Pre-Orientation

12 – 17 April 2024

Orientation

18 – 20 April 2024

Day | 18 April 2024

Time	Activity	Venue
10.45am	YOUR EDUCATIONAL SUCCESS PLAN BY PROGRAMME LEADERS	
	BIT – Bachelor of Science (Honours) Information Technology	UC-6-1, Level 6, Sun-U
	BCHE – Bachelor of Chemical Engineering with Honours	UC-3-3, Level 3, Sun-U
	BEEE – Bachelor of Electronic and Electrical Engineering with Honours	UC-3-4, Level 3, Sun-U
	BMEC – Bachelor of Mechanical Engineering with Honours	UC-3-6, Level 3, Sun-U
12.00pm	SET Computing / Engineering Lab Tour by Programme Leader	
12:30pm	Lunch Break (<i>Free and Easy</i>)	
2:00pm	Laboratory Safety Briefing for Engineering Students <i>This is only applicable for BEEE, BCHE and BMEC students</i>	UC-3-4, Level 3, Sun-U
3:00pm	IEM Sunway Student Session for Engineering Students <i>This is only applicable for BEEE, BCHE and BMEC students</i>	UC-3-4, Level 3, Sun-U

Orientation Day 2

Pre-Orientation

12 – 17 April 2024

Orientation

18 – 20 April 2024

Day | 19 April 2024

Time	Activity	Venue
9:00am	Administrative Procedure	Auditorium 7, Level 2, South East, Sunway College
10:00am	Online Subject Enrolment Refer to Subject Enrolment Guide for reference.	
11:00am	Engagement Session with Student Clubs <i>Sunway Analytics Society (SAS), Sunway Tech Club (STC), Sunway Robotics Club and Sunway Cyber Security Club</i>	
12:00pm	School Engagement Lunch	Observation Deck & Study Deck, Graduate Centre
2:30pm	LeAD (Learning Advantage) Session (by Centre for English Language Studies (CELS) LeAd will introduce Sunway University to you and help you to acclimatise to your student life on campus. This workshop aims to create awareness of the importance of learning in a social environment. Come and join us to find out more about effective learning and coping mechanisms at Sunway University.	UC-8-12, UC-8-13 & UC-8-14, Level 8, Sun-U

Orientation Day 3

Pre-Orientation

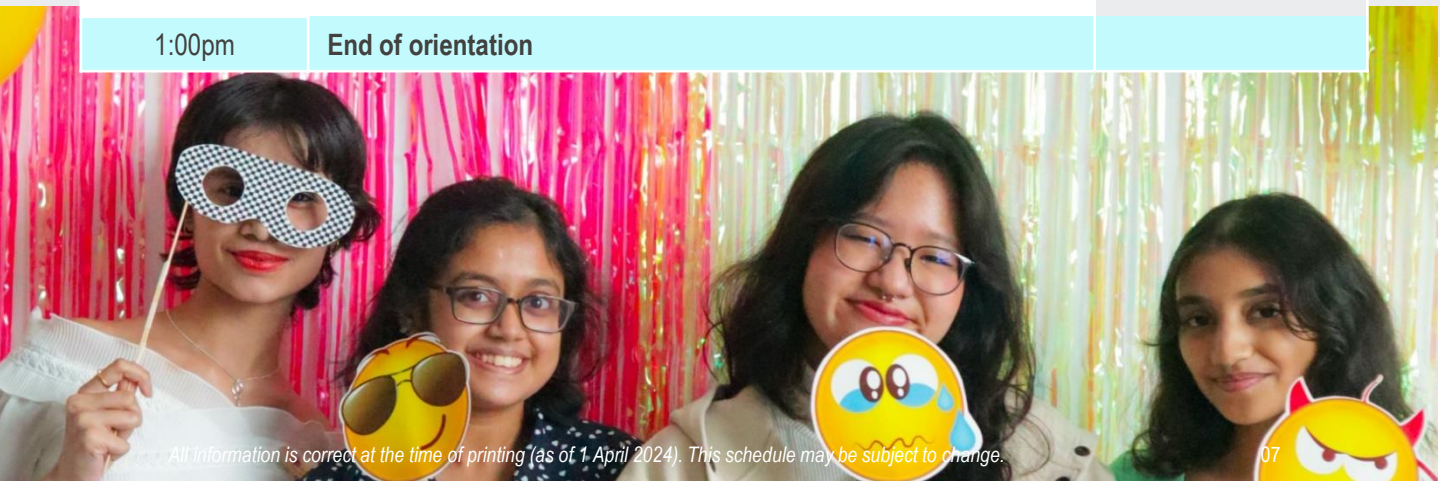
12 – 17 April 2024

Orientation

18 – 20 April 2024

Day | 20 April 2024

Time	Activity	Venue
8:30am	Student ID Card Collection	Sunway College Foyer, Level G, South Building
9:30am	Registration	Jeffrey Cheah Hall, Level 4, North Building, Sunway College
10:00am	Welcome Remarks by President, Sunway University <i>Professor Sibrandes Poppema</i>	
10:15am	Welcome Remarks by Group Chief Executive Officer, Sunway Education Group <i>Prof. Dato' Elizabeth Lee</i>	
10:30am	SPOTLIGHT (by Student LIFE) Your gateway to Sunway Student LIFE's services and activities! Explore clubs, leadership training, and more to enhance your campus experience. Plus, enjoy an exciting performance from our sports club. Don't miss out!	
11:30am	SUSC 101 (by Student LIFE) Find out more about Sunway University Student Council (SUSC), their roles, and the events and initiatives lined up just for you.	
11:45am	Step into Sunway : Campus Expedition Embark on a thrilling journey through Sunway University's vibrant campus, where every corner holds surprises waiting to be discovered, and every step unveils a new chapter in your campus adventure!	
1:00pm	End of orientation	



All information is correct at the time of printing (as of 1 April 2024). This schedule may be subject to change.

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Orientation Checklist

PRE-ORIENTATION

- 1. Check for Welcome email from the University in your iMail**
iMail is your formal university email correspondence
- 2. Browse the Orientation website:**
[Orientation | Sunway University](#)
- 3. Check your orientation schedule**
- 4. Activate your student account**
*Student Account Activation can only be done 7 DAYS before the semester commences.
Not required if you already have an existing Sunway iMail account.*
- 5. Submit incomplete registration documents (if any) to srqa-op@sunway.edu.my**
- 6. Clear your payments**
– tuition fees and other related semester fees
- 7. Register for [Library Tour](#)**
- 8. Download Power Apps to access [Student App - Whizzy](#) and [Sunway MyCampus App](#)** your official campus navigator from Apple App Store/Google Playstore.

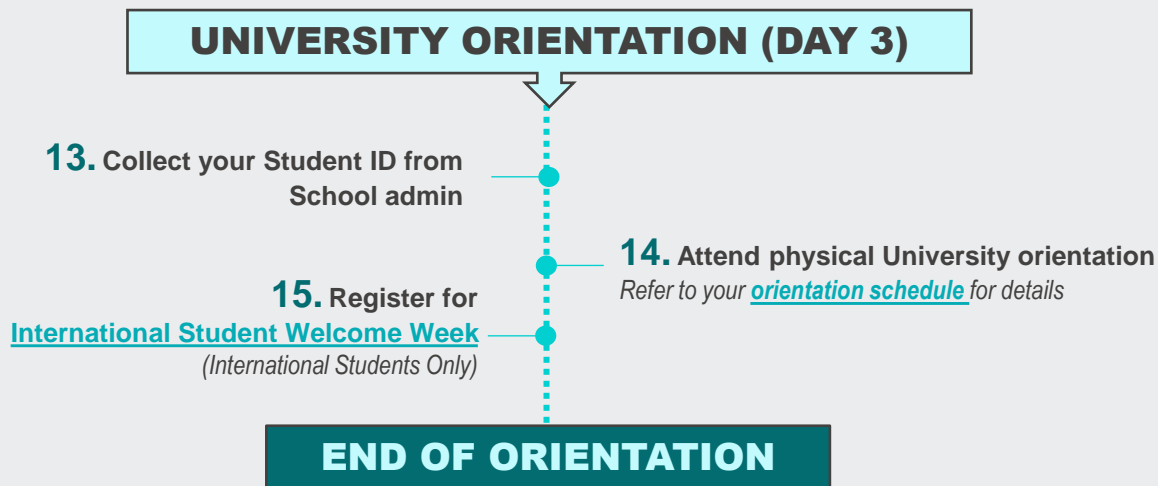
SCHOOL ORIENTATION (DAY 1)

- 9. Attend physical School orientation**
Refer to your [orientation schedule](#) for details

SCHOOL ORIENTATION (DAY 2)

- 10. Online Subject Enrolment**
Complete your online subject enrolment before the semester starts. Liaise with your School Admin if you require further assistance.
- 11. Attend physical School orientation**
Refer to your [orientation schedule](#) for details.
- 12. Attend LeAd (Learning Advantage) Workshop**
Refer to your [orientation schedule](#) for details.

Orientation Checklist



Campus Activities Calendar

APRIL - JUNE

15-17 APR

International Student Welcome Week (ISWW)

Hall 3, Graduate Centre
4.00pm - 7.00pm



16-19 APR

Planetary Health Summit 2024

Sunway University



23-25 APR

Riang Ria Raya - C&S Carnival

University Foyer
10.00am - 4.00pm

29 APR - 01 MAY

Times Higher Education Asia Universities Summit 2024

Sunway University



02 MAY

Student Leaders Gathering

Jeffrey Cheah Hall
8.00am - 11.00pm

31 MAY

Bear – Preciation Day

Observation Deck
5.30pm - 7.00pm



01 JUN

After Hours

Jeffrey Cheah Hall
8.00am - 11.00pm

13 JUN

Industry Mentoring

Jeffrey Cheah Hall
8.00am - 5.00pm

24 JUN

The Malaysian Experience

Function Room 2, University Building
8.00am - 5.00pm



Settling in at Sun-U: The Essential Guide

- **Student Identification Card**

You will **receive your** Student ID card with your photo, name and your student ID number **during School orientation**. This card shows you are part of Sunway University and helps you use different campus services. Remember, your ID card belongs to the university and cannot be passed to others. It is important to keep it safe and always have it with you while on campus. **If you happen to lose your student card, feel free to reach out to the Registry for guidance.**



- **Dress Code**

You are expected to dress neatly and modestly, taking cultural norms and sensitivity into consideration.

- **Smoke-free Campus**

You must not smoke and/or vape in any form, including the use of traditional cigarettes, electronic cigarettes, pipes, and other smoking devices, within the institution premises and all Student Residences managed by Sunway Education. Refer to the [Student Handbook](#) and the [Student Code of Conduct](#) for more information.



- **Commuting to Campus**

The **parking facilities** operate on a first-come, first-served basis. The campus basement parking is available at RM 5.00/day. Alternative parking at Sunway Pyramid and the Sunway BRT station is also available.



Student season parking is available at Sunway Pyramid and is priced at RM 80.00/month. You may apply via [Sunway Smart Parking](#) or the Sunway Super App. Feel free to contact the nearest carpark helpdesk at Sunway Pyramid for further information. Kompleks BRT Sunway parking is available at RM 7.00/day. All parking rates are subject to change.

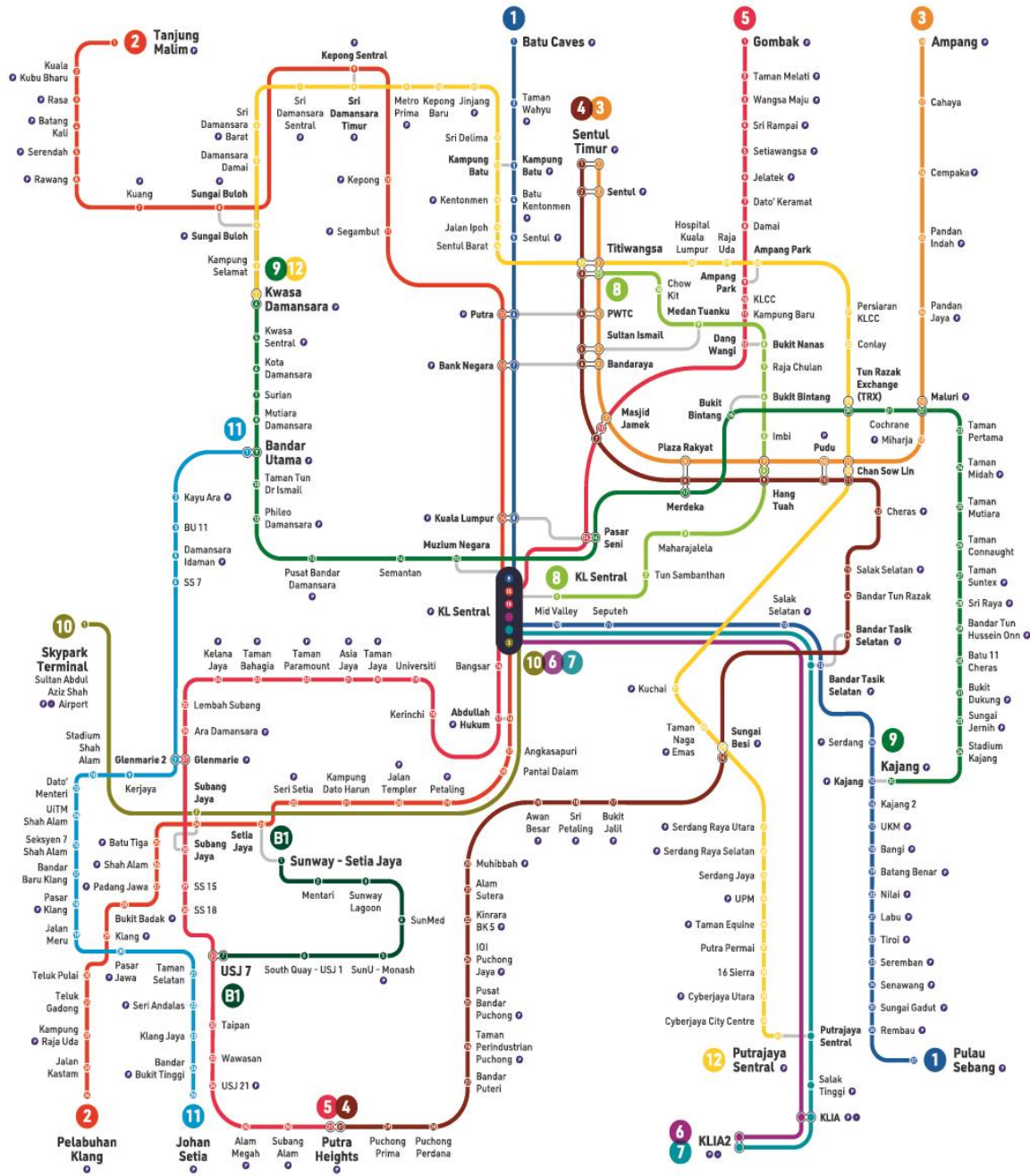
The **Free Shuttle Bus** operates within the city where the University is located and is available for all students, staff and visitors.



The university is also connected to the SunU-Monash BRT Station, which can be accessed via the **Bus Rapid Transit (BRT)-Sunway Line**.

Refer to the next page for the [Klang Valley Integrated Transit Map](#).

Klang Valley Integrated Transit Map



Informasi Peta | Map Information

- 1 KTM Larian Batu Caves - Pulau Sebang
- 2 KTM Larian Tanjung Malin - Pelabuhan Klang
- 3 KTM Larian Klang - Pelabuhan Klang
- 4 LRT Larian Ampang
- 5 LRT Larian Kelana Jaya
- 6 LRT Larian Kelana Jaya
- 7 ERL Larian KUALA TRONOH
- 8 ERL Larian KUALA TRONOH
- 9 MRT Larian Kajang
- 10 MRT Larian Kajang
- 11 LRT Larian Shah Alam (Akan Datang)
- 12 BRT Sunway Line

Stesen Sambungan / Connecting Station, Stesen Pertukaran / Interchange Station, Stesen / Station, Stesen Terminal / Terminal Station



rapidKL

Waktu Operasi Perkhidmatan / Service Operating Hours
 Isnin - Sabtu / Monday - Saturday: 6:00 pagi / am - 12:30 tengah malam / am & 6:00 pagi / am - 11:30 malam / pm
 Ahad dan Cuti Umum / Sunday and Public Holidays: 6:00 pagi / am - 11:30 malam / pm
 *Waktu operasi perkhidmatan adalah tertakluk kepada keadaan dan keperluan semasa / Service operating hours are subject to current situation and needs.

03 7885 2585 | myrapid.com.my | suggest@rapidkl.com.my | MyRapidKL | AskRapidKL

For more details, visit: <https://myrapid.com.my/bus-train/rapid-kl/rapid-kl-integrated-transit-map/>

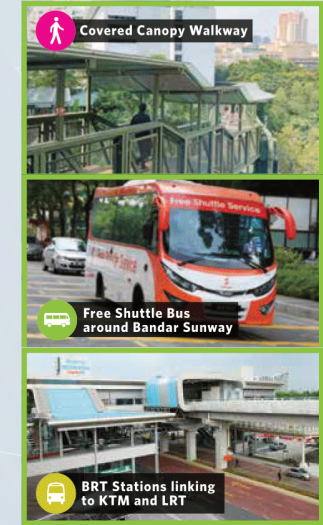
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THE CAMPUS

All information is correct at the time of printing (as of 1 April 2024). This schedule may be subject to change.



Connectivity & Transportation



On-Campus Accommodation

Sunway House Waterfront Residence

Sun-U Residence

Sun-U Apartment

PARKING OPTIONS*

Incorporate walking into your daily routine to give your mood and health a boost!

SEASON PARKING AT SUNWAY PYRAMID

10 mins walk to campus (via Canopy Walk)

RM60 per month (excluding weekends and public holidays)

HOW TO APPLY?

- Prepare these information/documents to create your account
 - Student ID number
 - Course Name
 - Scanned copy of Student ID card
- Create your Sunway Parking account <https://seasonpass.sunwayparking.com/dashboard>

*Prices stated are subject to change

SUNWAY UNIVERSITY BASEMENT PARKING

First 2 hours : RM2.00
Subsequent hour : RM1.00
Maximum charge per entry : RM5.00

Ticketless & cashless - Payment via: Touch & Go / Sunway Super App

BRT COMPLEX (PARK & RIDE)
Opposite Monash University

10 mins walk to campus (via Canopy Walk)

First 3 hours : RM3.00
Subsequent hour : RM1.00
Maximum charge per entry : RM7.00

PUBLIC TRANSPORTATION

SUNWAY CAMPUS NEAREST STATIONS

BRT

- Sun-U-Monash

LRT

Alight at **USJ 7** station, switch to BRT. Connects to:

- Puchong
- Bandar Utama
- Kelana Jaya
- Pasar Seni and more

SMART SELANGOR BUS

Alight at **Sunway Medical Centre** or **Sunway Pyramid** and walk to campus via Canopy Walk.

Connects to:

- Subang Jaya
- Puchong and more

KTM

Alight at the **Setia Jaya** station, switch to BRT. Connects to:

- Klang
- Seri Kembangan
- Rawang and more

myrapid CONCESSION CARD FOR STUDENTS

Fare discount of 50% for every journey on RapidKL Bus, BRT, LRT, Monorail, MRT services

DOCUMENTS NEEDED

- Passport photo
- Original MyKad/Passport
- Original student card
- Original student confirmation letter

Getting your confirmation letter:






- Sunway College: Programme Office
- Sunway University: iZone

For more details, visit <https://myrapid.com.my/>

SHUTTLE BUS STOP

- Persiaran Lagoon
- Sunway Metro (Bus stop)
- Sunway Lagoon BRT Station
- Sunway Geo Residences
- Bayrocks
- A'Marine / Nautica
- La Costa
- Sunway House Waterfront Residence
- Sun-U Monash BRT Station
- Sunway University
- Sun-U Residence
- Sunway Medical Centre
- Sunway Lagoon Club (Bus stop)

**Follow Us on
Social Media:**

-  facebook.com/SunwayUniversity
-  [@SunwayU](https://twitter.com/SunwayU)
-  [@SunwayUniversity](https://www.instagram.com/SunwayUniversity)
-  [@SunwayUniversityOfficial](https://www.youtube.com/SunwayUniversityOfficial)
-  [linkedin.com/school/sunway.university](https://www.linkedin.com/school/sunway.university)

