

Please affix
a recent photograph
here.

Please follow carefully the steps given on Page (i). Incomplete information may delay the processing of this application.

SECTION 1: PERSONAL DETAILS

Are you a former student of Sunway?

Yes

Programme

Intake

No

If yes, please specify name and intake of programme completed.

Given Name / First Name

Name

As in NRIC/Passport

Surname / Family Name

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**NRIC/
Passport No.**

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**Passport Expiry
Date**
(dd-mm-yyyy)

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(for international students only)

Date of Birth
(dd-mm-yyyy)

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Nationality

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Gender

Male

Female

Marital Status

Single

Married

Divorced

Widowed

Religion

Muslim

Buddhist

Christian

Hindu

Others (please specify)

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Race

(for Malaysians only)

Malay

Chinese

Indian

Others (please specify)

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[Information relating to your religious belief is collected and processed for reporting purposes to the Ministry of Education and any other relevant authorities.]

SECTION 2 : COURSE SELECTION

Please select ONE (1) course by placing a tick (✓) in the appropriate box provided below :

Course (You may refer to the list of available subject(s) and course(s) from the list of Short Courses & MOOCs at following url:

<https://university.sunway.edu.my/programmes>).

Micro-Credential Subject. Please state the Micro-Credential subject(s) and preferable intake(s):

Subject Code

List of Micro-credential subjects (s)

Intake (mm-yyyy)

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Short Courses. Please state the short course title(s) and preferred intake(s) :

Subject Code

Course Titles

Intake (mm-yyyy)

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SECTION 5 : ACADEMIC DETAILS

Kindly provide the title of qualification, name of institution and year of completion in the following table:

LEVEL	Title of Qualification and Institution of Studies	Year of Completion
Tertiary Studies (e.g. Diploma/Degree)	<input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Year 12 or equivalent (e.g. STPM/Pre-U)	<input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Secondary Studies (e.g. SPM/O-Level)	<input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Others (e.g. Doctorate/ Master/IELTS/TOEFL)	<input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

Please submit **certified true copies of relevant transcripts** (including grading scheme) **for ALL academic studies**. If the qualifications are in languages other than English, please also supply certified translated copies.

SECTION 6 : STUDENTS WITH SPECIAL CONDITIONS

Do you require special support throughout your studies due to disability, impairment, mental health condition, or long-term medical condition? Yes No

If yes, Sunway University may require further information from a relevant health professional or medical documents to guide our admission decision and to determine what adjustments or additional support may be needed if admitted. The Student Welfare Unit may work with you to determine how such support can be arranged.

Please provide the nature of your disability (*please select all that apply):

- A specific learning disabilities such as dyslexia, dyspraxia, dysgraphia, dyscalculia etc.
- Autism Spectrum Disorder
- Attention-Deficit Hyperactivity Disorder (ADHD)
- A longstanding illness or health condition such as epilepsy, diabetes, Crohn's disease, or asthma etc.
- A long-term/ ongoing mental health condition, such as bipolar disorder, obsessive compulsive disorder, an eating disorder, depression, an anxiety disorder, or schizophrenia
- A physical impairment or mobility issues, such as difficulty using arms or hands, or requiring use of a wheel chair, crutches or other mobility aid, Cerebral Palsy, etc.
- Deaf or a serious hearing impairment
- Blind or a serious visual impairment uncorrected by glasses
- Speech and Language impairment
- A disability, impairment or medical condition that is not listed, please specify :

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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SECTION 7 : TERMS AND CONDITIONS FOR ADMISSION

IMPORTANT

1. Students are advised to read carefully and understand fully the terms and conditions set out in Section 8 before proceeding to the next section of this application form.
2. A student is considered fully enrolled upon subject enrolment and payment of all fees due.
3. Fees payable are shown in the programme fee structure. Please note that Sunway University reserves the right to review and revise fees annually.
4. Fees due in the semester must be paid in advance, before the first day of class. Failure to pay fees on time may result in the student being barred from classes, examinations and access to campus facilities.
5. The details regarding any special condition is declared in Section 6 of this form. In this circumstance, the available facilities are understood and accepted.
6. A copy of the Sunway University Student Code of Conduct has been posted on the portal at <http://izone.sunway.edu.my>. Students are expected to read and abide by all rules and regulations of Sunway University including policies on the use of campus facilities.
7. The University reserves the right to vary programme content as well as the locations and modes of academic delivery in case of force majeure.
8. Sunway University reserves the right to review and amend the rules and regulations (including policies) at anytime.
9. For fee related matters, kindly refer to a personnel of your academic programme.

SECTION 8 : ACKNOWLEDGEMENT, AGREEMENT AND CONSENT

Applicant

I have read and fully understand all the terms and conditions governing admission before submitting this application.

I hereby declare that all information provided by me in this form, including those information given in all other documents submitted with this form, is complete and accurate. I also accept that Sunway University reserves the right to vary or reverse any decision regarding admission and enrolment made on the basis of non-attainment of minimum entry requirements, incomplete or inaccurate information.

I have read the Personal Data Protection Notice (https://sunway.edu.my/pdpa/notice_english.html (English version) or https://sunway.edu.my/pdpa/notice_bm.html (Malay version)) ("Notice") and consent to Sunway University processing my personal data in accordance with the Notice.

I also hereby warrant that I have obtained all necessary consent from the third parties where I have provided their personal data as part of my application (such as information relating to my parents) and I have extended a copy of the Notice to the third parties.

I consent to educational institution at which I have previously been a student and/or my current or any past employer, providing Sunway University with information which they hold about me for the purpose of Sunway University verifying my grades and/or qualifications and/or experience.

If tuition fees are paid by an organisation ("Sponsor"), I authorise Sunway University to release fee and academic progress information to my Sponsor. I also consent to Sunway University releasing fee and academic progress information to my parent or guardian.

Signature of Applicant :

Date
(DD-MM-YYYY)

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Name
(as in NRIC/Passport)

NRIC/Passport No.

Parent / Guardian (if Applicant is below 18 years old)

I hereby agree to pay all fees due on the dates stipulated by Sunway University.

I understand and agree that Sunway University has the right to bar my child/ward, including termination of enrolment, due to default in payment of fees.

I have also read and fully understand all the terms and conditions governing admission for this application. I hereby apply for his/her place of study at Sunway University.

I have read the Personal Data Protection Notice (https://sunway.edu.my/pdpa/notice_english.html (English version) or https://sunway.edu.my/pdpa/notice_bm.html (Malay version)) ("Notice") and consent to Sunway University processing my personal data and the Applicant's personal data in accordance with the Notice.

I also hereby warrant that I have obtained all necessary consent from the third parties where I have provided their personal data as part of this application (such as information relating to emergency contacts) and I have extended a copy of the Notice to the third parties.

I consent to any educational institution at which the Applicant has previously been a student and/or the Applicant's current or any past employer, providing Sunway University with information which they hold about the Applicant for the purpose of Sunway University verifying the Applicant's grades and/or qualifications and/or experience.

If tuition fees are paid by an organisation ("Sponsor"), I authorise Sunway University to release the Applicant's fee and academic progress information to the Sponsor.

I give consent for the Applicant to participate in psychological services with Sunway University in accordance with Malaysia Counselling Board and Malaysian Society of Clinical Psychology's guidelines.

Signature of Parent/Guardian

Date
(DD-MM-YYYY)

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Name
(as in NRIC/Passport)

NRIC/Passport No.

SUBMIT YOUR APPLICATION

- Submit / E-mail the application form and all relevant documents and items to a counsellor at the **Admissions Office** or **International Office**

(for Malaysian Students only)

THE ADMISSIONS OFFICE

Sunway University
No 5 Jalan Universiti, Bandar Sunway
47500 Petaling Jaya
Selangor, MALAYSIA
Tel: +603-7491 8622
Email: info@sunway.edu.my

(for International Students only)

THE INTERNATIONAL OFFICE

Sunway University
No 5 Jalan Universiti, Bandar Sunway
47500 Petaling Jaya
Selangor, MALAYSIA
Tel: +603-7491 8622
Email: info@sunway.edu.my

FOR OFFICE USE ONLY

1. Approval for Admissions

Full Offer

Conditional Offer (with the following conditions)

- Actual results to meet programme entry requirements
- Produce original academic documents for verification

Please specify other conditions here

Signature

Name

Date

(dd-mm-yyyy)

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2. Review of Conditional Offer by Registry

Conditions Fulfilled

Offer Withdrawn

Signature

Name

Date

(dd-mm-yyyy)

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