

Guidelines for Full Oral Presentation Speaker

1. Please upload your presentation file to the provided laptop before the session begins (during tea-breaks or lunch break).
2. Please be in your parallel room at least 15 minutes before your presentation starts.
3. The total duration for each presentation is **20 minutes** (15 minutes for presentation and 5 minutes for Q & A).
4. All oral presentations should be in **MICROSOFT OFFICE POWER POINT or PDF** format.
5. Each speaker is requested to use the provided laptop to minimise change-over time.
6. You will be alerted by the session committee on the **5 minutes** and **1 minute** time remaining of your presentation.
7. It is very critical for each speaker to strictly abide by the 20 minutes allocated time slots.

Guidelines for Poster Presentation Speaker

1. Please submit your poster to PRES'25 committee in registration counter during registration.
2. The dimensions of the poster board will be 594 mm (Width) x 841 mm (Height) (or equivalently 23.3 in (W) x 35 in (H)). This corresponds to **A1 Size** in **PORTRAIT** layout (No landscape layout is allowed due to available board constraint).
3. During the Poster Presentation Session (morning and noon tea breaks), authors are requested to be at their poster panel to present their work.