



April  
**2026**

UNDERGRADUATE  
PROGRAMMES



undergraduate  
orientation  
**programme**

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# welcome message



Professor  
**Daniel Chong  
Ka Leong**  
Dean



School of  
**HOSPITALITY &  
TOURISM MANAGEMENT**

We are delighted to have you join our community, where we pride ourselves on offering quality education and training programmes designed to equip you with the essential skills for success in the ever-evolving service sector. As pioneers in the field, we are committed to employing innovative teaching methods and flexible learning approaches that keep us at the forefront of hospitality education. Step into our state-of-the-art facilities, where practical learning experiences await you. From our mock hotel suite to cutting-edge beverage laboratories, event studios, and fully equipped cuisine and pastry kitchens, every corner of our campus is tailored to provide you with the tools you need to learn and thrive.

At SHTM, we believe in experiential learning through simulations, case studies, field trips, and international collaborations. This ensures that you graduate not only with knowledge but with the practical skills and experiences necessary to excel in your chosen fields. Guided by our dedicated faculty members, who bring with them a wealth of industry experience, you are empowered to realise your full potential and emerge as an outstanding individual in your respective fields. As an institution, we are defined by our core values of Integrity, Humility, and Excellence. We are committed to instilling these values in you, ensuring that you not only succeed professionally but also uphold the highest ethical standards in all your endeavors.

Welcome to the School of Hospitality and Tourism Management at Sunway University. We look forward to accompanying you on your journey to success.

# orientation programme



Pre-Orientation  
**22 – 28 April 2026**

Orientation  
**29 – 30 April 2026**

## PRE-ORIENTATION

Please visit the University orientation [website](#) and go through the following (by **29 April 2026**):

### 1 LET'S GET YOU STARTED – IT SERVICES

- Activate your student account to access your **iMail, eLearn, iZone and Microsoft Office 365**. (You may obtain your Student ID Number from your Offer Letter)
- Please note that the Student Account Activation can only be done 7 DAYS before semester commencement, i.e. from **26 April 2026 onwards**.

### 2 LET'S SETTLE IN

- **Campus Highlights** > Campus Life at a Glance > Campus Tour
- **Campus Life** > Spotlight on Student Life > International Students > Stay Healthy, Stay Safe

### 3 INSTALL MICROSOFT TEAMS AND ZOOM

Some of the live sessions would be done in Teams and Zoom. Install Microsoft Teams and Zoom applications on your laptop, PC or smartphone. Ensure that you have activated your student account before you join the live sessions.

### 4 DOWNLOAD THE APP

**Sunway MyCampus App** your official campus navigator, is available on the Apple App Store or Google Playstore.

# orientation programme



Pre-Orientation  
**22 – 28 April 2026**

Orientation  
**29 – 30 April 2026**



## **PTPTN LOAN** *(Malaysian students only)*

This loan aims to assist you in managing your tuition fees and living expenses as you pursue your academic journey. For more information, you may refer [here](#).



## **INTERNATIONAL STUDENT WELCOME WEEK** *(International students only)*

Join our week-long programme designed just for you! Explore our country, culture, and language in an immersive experience. The International Student Welcome Week will be held on **27 April – 31 May 2026**. Check us out [here](#) and register yourself [here](#).



## **FRESHMEN FIESTA 2.0: GOLDEN GROVE**

Organised by Sunway University Student Council (SUSC) on **30 April 2026**, the event sets the stage for new students—both local and international—to break the ice, build friendships, and feel right at home on campus. Register [here](#) or scan the QR code.



# orientation day 1

## Instructions:

1. Please ensure that your student account has been activated by **29 April 2026**.
2. Login to SHTM eLearn page at this link: <https://elearn.sunway.edu.my> for more information.

Wednesday   29 April 2026		
Time	Activity	Venue
9:00am	Registration	Sir Jeffrey Cheah Hall Level 4, North Building, Sunway College
9:30am	<b>Orientation: Your First Step to Campus Life</b> <i>Orientation Leaders</i>	
9:35am	<b>SPOTLIGHT (by Student LIFE)</b> SPOTLIGHT aims to provide you with information on the services and activities provided by Sunway Student LIFE. Join us to find out more!	
10:45am	<b>Welcome Remarks by President,</b> Sunway University <i>Prof. Sibrandes Poppema</i>	
11:00am	<b>Welcome Remarks by Group Chief Executive Officer,</b> Sunway Education Group <i>Prof. Dato' Elizabeth Lee</i>	
11:15am	<b>SUSC 101</b> Find out more about Sunway University Student Council (SUSC), their roles, and the events and initiatives lined up just for you.	
12:00pm	Lunch Break ( <i>Free and Easy</i> )	
1:00pm	Registration	JC 3 Level 1, Sun-U
1:30pm	<b>Welcome Address by Dean of School</b> <i>Professor Daniel Chong Ka Leong</i>	
2:00pm	<b>Administrative Procedure</b> <i>Ms June Quay</i>	
2:30pm	<b>Briefing: eLearn, iZone &amp; Online Course Enrolment</b> <i>Ms Tong Mee Wan</i> Refer to <a href="#">Course Enrolment Guide</a> for reference	
3:00pm	<b>Hospitality Club</b> <i>Ms Hairani M Nur</i>	
3:15pm	Ice-Breaking	
	<b>End of Day 1</b>	

# orientation day 2

Thursday | 30 April 2026

Time	Activity	Venue
	<b>YOUR EDUCATIONAL SUCCESS PLAN BY PROGRAMME LEADERS</b>	
8:00am	<b>Diploma in Culinary Arts</b> <i>Chef Muhammad Haziq Muizzuddin</i>	<b>Lecture Theatre 3</b> Level G, Sun-U
	<b>Diploma in Events Management</b> <i>Ms Ng Siew Cheng</i>	<b>UC-6-3</b> Level 6, Sun-U
	<b>Diploma in Hotel Management</b> <i>Ms Shireen Tan Pei Mun</i>	<b>UC-6-4</b> Level 6, Sun-U
	<b>BSc (Honours) in Culinary Management</b> <i>Chef Nur Fadillah Saidin</i>	<b>UC-6-5</b> Level 6, Sun-U
	<b>BSc (Honours) in Food Innovation</b> <i>Assoc. Prof. Dr Neo Yun Ping</i>	<b>UC-6-6</b> Level 6, Sun-U
	<b>BSc (Honours) in Conventions and Events Management</b> <i>Ms Ng Wai Yee</i>	<b>UC-6-7</b> Level 6, Sun-U
	<b>BSc (Honours) in International Hospitality Management</b> <i>Dr Siti 'Atikah Rusli</i>	<b>UC-6-8</b> Level 6, Sun-U
9:00am	<b>Briefing: Professional Grooming &amp; Attire</b> <i>Ms Shireen Tan Pei Mun</i>	
9:30am	<b>Briefing: Typhoid Vaccination, Locker Rental, Utensils &amp; Uniform and Business Suit</b> <i>Ms Chan Mag Gie</i>	<b>JC 3</b> Level 1, Sun-U
9:45am	<b>Briefing: Kitchen Safety Awareness</b> <i>Chef Johan Sebastian-Chee</i>	
10:00am	<b>Measurement: Uniforms and Shoes</b> <i>For all students</i>  <i>DCA / BCM / BFI : Demo Kitchen</i> <i>DHM / BIHM : RAIZ Dining+</i> <i>DEM / BCEM : Hotel Suite</i>	<b>Demo Kitchen / RAIZ Dining+ / Hotel Suite,</b> Level 5 & 6, Sun-U
	<b>Consultation: On Subject Registration</b> <i>An additional slot for students who have challenges with online subject registration.</i>  <i>Students who have not yet collected their Student ID Card from the Programme Leader during the Educational Success Plan session at 8:00am may collect their card from 10:00am to 12:30pm at UC-6-3.</i>	<b>UC-6-3</b> Level 6, Sun-U
12:30pm	<b>Lunch Break (Free and Easy)</b>	

# orientation day 2

Thursday | 30 April 2026

Time	Activity	Venue
2:30pm	<p><b>LeAD (Learning Advantage) Session</b> (by Centre for English Language Studies (CELS))</p> <p>LeAd will introduce Sunway University to you and help you to acclimatise to your student life on campus. This workshop aims to create awareness of the importance of learning in a social environment. Come and join us to find out more about effective learning and coping mechanisms at Sunway University.</p>	<p><b>UW-7-1 - UW-7-6</b> Level 7, Sun-U and <b>UW-8-1 - UW-8-3</b> Level 8, Sun-U</p>
4:30pm	End of Day 2	

# orientation checklist

## PRE-ORIENTATION

- 1. Check for Welcome email from the University in your iMail**  
*iMail is your formal university email correspondence*
- 2. Browse the [orientation website](#)**
- 3. Check your orientation schedule**
- 4. Activate your student account**  
*Student Account Activation can only be done 7 DAYS before the semester commences*
- 5. Clear your payments**  
*- tuition fees and other related semester fees*
- 6. Register for your [library tour](#)**
- 7. Register for International Student Welcome Week**  
*- International students only*
- 8. Install Sunway MyCampus App**

## ORIENTATION DAY

- 9. Attend University Orientation**
- 10. Attend Faculty/School Orientation**
- 11. Online Course Enrolment**  
*Complete your course enrolment before the semester starts. Liaise with your School Admin for further assistance.*
- 12. Attend LeAd (Learning Advantage) Workshop**
- 13. Collect your Student ID card from your school/faculty admin**

## FRESHMEN FIESTA

- 14. Attend the Freshmen Fiesta: Golden Grove**  
*It's more than just a welcome party, it's the start of meaningful connections, lasting memories, and the first taste of Sunway's lively campus spirit*

## END OF ORIENTATION

# settling in at Sun-U: the essential guide

## STUDENT IDENTIFICATION CARD

You will receive your Student ID card with your photo, name and your student ID number during School orientation. This card shows you are part of Sunway University and helps you use different campus services. Remember, your ID card belongs to the university and cannot be passed to others. It is important to keep it safe and always have it with you while on campus. If you happen to lose your student card, feel free to reach out to the Registry for guidance.



## DRESS CODE

You are expected to dress neatly and modestly, taking cultural norms and sensitivity into consideration.

## SMOKE-FREE CAMPUS

You must not smoke and/or vape in any form, including the use of traditional cigarettes, electronic cigarettes, pipes, and other smoking devices, within the institution premises and all Student Residences managed by Sunway Education. Refer to the **Student Handbook** and the **Student Code of Conduct** for more information.



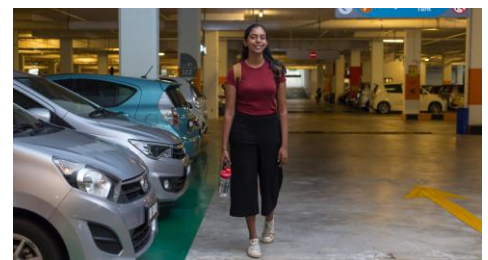
## COMMUTING TO CAMPUS

The **parking facilities** operate on a first-come, first-served basis. The campus basement parking is available at RM 6.00/day. Alternative parking at Sunway Pyramid and the Sunway BRT station is also available.

Student season parking is available at Sunway Pyramid at RM 80.00/month. You may apply via the Sunway Super App. Do contact the nearest carpark helpdesk at Sunway Pyramid for further information. Kompleks BRT Sunway parking is available at RM 7.00/day. All parking rates are subject to change.

The **Free Shuttle Bus** operates within the city where the University is located and is available for all students, staff and visitors.

The university is also connected to the **SunU-Monash BRT Station**, which can be accessed via the Bus Rapid Transit (BRT)-Sunway Line. Refer to the next page for the [Klang Valley Integrated Transit Map](#).







**SUNWAY**  
UNIVERSITY



A CLASS ABOVE

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